

## **ROSWELL PARKS AND RECREATION COMMITTEE**

Monday, February 9, 2015 at 6:00 p.m.  
Conference Room at Parks and Recreation  
1101 W. 4<sup>th</sup> St.

Committee Chair: Tabitha Denny  
Committee Members: Juan Oropesa, Jeanine Corn Best  
Staff Coordinator: Tim Williams

### **A. Call to Order**

### **B. Roll Call**

### **C. Approval of the Agenda**

### **D. Approval of the Minutes**

1. Consider approval of the January 5, 2015

### **E. Non-Action Items**

2. Recreation Programs update
3. Parks and Recreation mowing and maintenance projects
4. Presentation of New Fee Schedule
5. Youth Sports Organization meeting

### **F. Regular Items (Action Items)**

6. Request approval of the Veteran's Cemetery Master Plan design

### **G. Other Business (Non –Action)**

7. Public Comments

### **H. Adjourn**

**Next Meeting: March 2, 2015**

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 14-36

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 2/4/2015

**City of Roswell**  
**Parks & Recreation Committee**



Monday, January 5, 2015 at 6:00 p.m.  
Parks and Recreation Office  
1101 W. Fourth Street  
Roswell, NM 88201

**I. Roll call**

Councilor, Tabitha Denny called the January 5, 2015 meeting to order at 6:06 pm.

**II. In attendance**

Councilors present: Tabitha Denny and Juan Oropesa

Staff present: Tim Williams, Elaine Mayfield, Jerry Janow, and Gina Amos

Guests: Randal Seyler

**III. Agenda Approval**

Councilor Tabitha Denny made a motion to approve the January 5, 2015 agenda as presented, and Councilor Juan Oropesa seconded. All were in favor, motion carried, agenda approved.

**IV. Minute Approval**

Councilor Juan Oropesa made a motion to approve the November 3, 2014 meeting minutes, Councilor Tabitha Denny seconded. All were in favor, motion carried, minutes approved.

**V. Resolution No. 15-04 – Authorize Parks and Recreation Applying for RTA Funds**

A brief summary was given by Tim Williams, Parks and Recreation Director and Jerry Janow, Parks and Recreation Assistant on the plan to apply for RTA funds in order to connect the Spring River Trail with the Cielo Grande Trail. Also, looking at in-kind donations from local citizens and businesses. Reviewed Resolution 15-04 and Abstract to go to City Council. Councilor Juan Oropesa made a motion to move forward with this Resolution to City Council, Councilor Tabitha Denny seconded. All were in favor, motion carried.

**VI. Trail Connectivity Concept**

Discussed the Built Environment Committee working to expand City trails, and the maintenance of those trails. They are working with a consultant through Healthy Kids, Tim Rogers.

**VII. New Project Assignments for the Department**

A summary was given by Tim Williams of the new project assignments he has given his department. He talked first of the collaborative effort of staff from different divisions that came together and worked to take out 31 dead/diseased trees at Spring River Zoo and Cahoon Park. Staff are again doing job shadowing with different partners. Also, the group was broken up into teams to work on several other projects such as reworking forms and permits, sponsorship and partnership plans, performance measures, PRORAGIS, and making reports more unified, to name a few. Also, each division will do a project determined by the Division leader to promote teamwork.

**VIII. Portland Loo Restroom**

Tim Williams gave a brief summary and a handout describing the Portland Loo Restroom, a public bathroom now being used all over Portland, Oregon. This was an idea brought to the Committee from the Commission.

**IX. Addition to Parks and Recreation - Cemetery**

Tim Williams announced that South Park Cemetery will now be under the direction of the Parks and Recreation Department. He also shared that the Parks and Recreation Department will be taking over all mowing and landscaping for City properties. He stated that this is still in its infancy stages and they are still gathering information to determine how this will be implemented.

**X. Community Comments**

There were no Community Comments

**XI. Unfinished Business**

Councilor Juan Oropesa asked what was the plan for Cahool pool this coming season. Tim Williams responded that USA Pools who did hold the contract for Cahoon Pool this past season was terminated due to the fact that they lacked customer service and training. He is now putting together a cost analysis of the City running the pool which he will be discussing with the City Manager. Councilor Juan Oropesa then asked if the City Manager had discussed with Tim Williams regarding using the public schools for recreation activities. Tim Williams responded that he and the City Manager had discussed this and were gathering information and looking at Joint Use Agreements to see if it is a viable option.

**XII. New Business**

There was no new business.

**XIII. Consider & Set Date for Next Meeting**

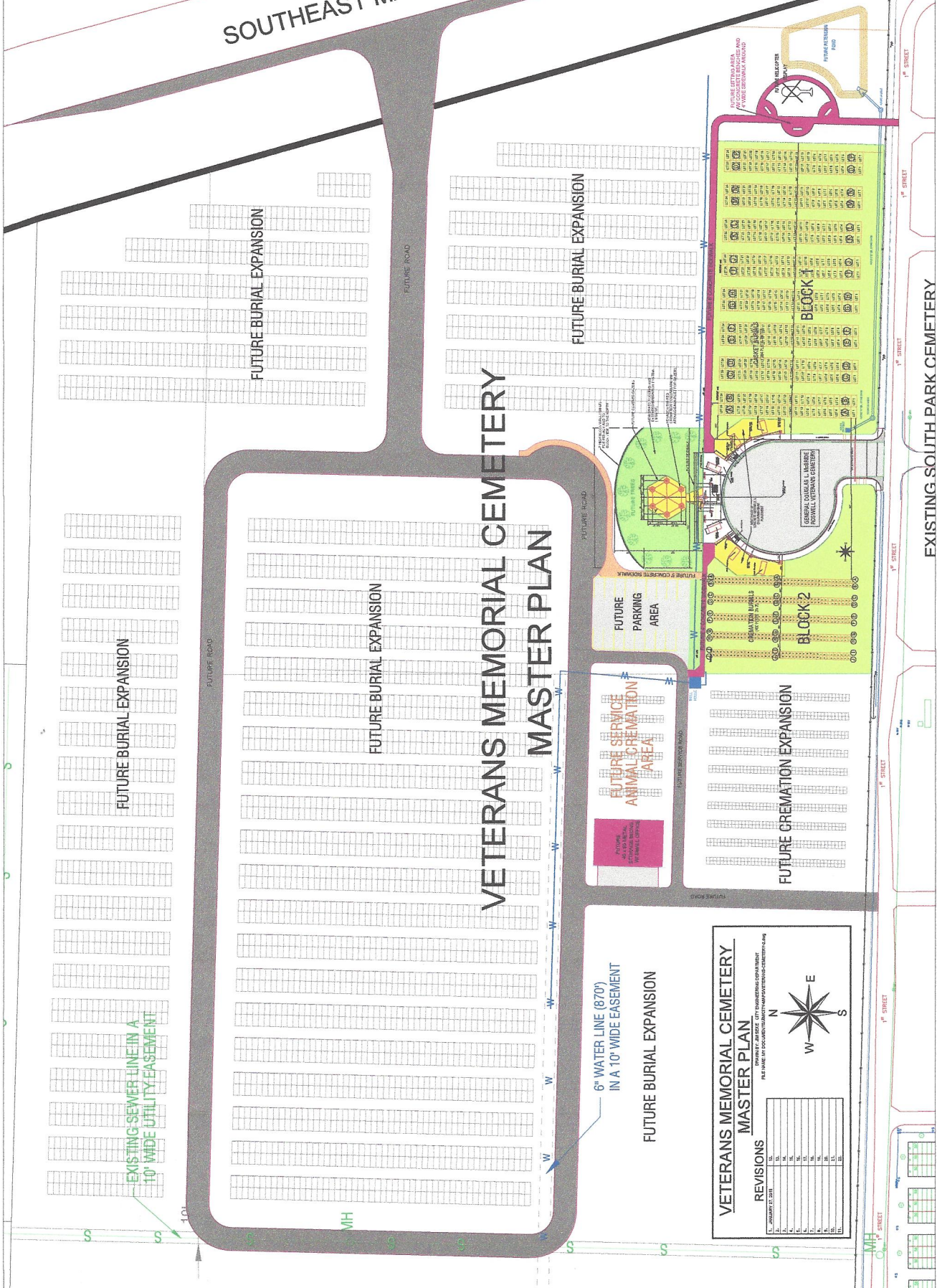
The next meeting will be held Monday, February 9, 2015 at 6 pm.

**XIV. Adjournment**

Meeting adjourned at 7:00 pm.

SOUTHEAST MAIN STREET (US 285)

# VETERANS MEMORIAL CEMETERY MASTER PLAN



### VETERANS MEMORIAL CEMETERY MASTER PLAN

FILE NAME: 100-00000000-0000-0000-0000-000000000000.dwg

REVISIONS	
NO.	DATE
1	JANUARY 22, 2025
2	
3	
4	
5	
6	
7	
8	
9	
10	

N

S

W

E

EXISTING SOUTH PARK CEMETERY